

LY 20 5-31 PRE 5-31 ✓
5-28-98

#98-36
LY 40 7-19
LY 40 7-26
LY 40 8-2

CITY OF PHOENIX, ARIZONA
PERSONNEL DEPARTMENT
DISCIPLINE NOTICE
(Classified Employees)

LY 20 6-7
LY 40 6-14
LY 20 6-21

Instructions: Complete through #19. Retain copy for department control. Hand-carry to Law Department and Personnel Department for signatures in blocks #20-21. Complete #22-23. Give copy to employee and return two (2) copies to Personnel.

EMPLOYEE DATA <i>IA #</i>	
1. NAME (Last, First, Middle) LONG, David A. #5308 <i>D.A. 5308 Inc. #907</i>	2. SOCIAL SECURITY # [REDACTED]
3. CLASS CODE # 6221.0	4. CLASS TITLE Police Officer
5. DEPARTMENT # B2033/290387	
6. DEPARTMENT/DIVISION Police/Patrol/Maryvale Precinct	7. EMPLOYEE'S HOME/MAILING ADDRESS [REDACTED]

DISCIPLINARY ACTION	
8. DATE APPOINTED TO PRESENT CLASS: July 2, 1990	
9. <input checked="" type="checkbox"/> SUSPENSION	11. <input type="checkbox"/> DISMISSAL
10. <input type="checkbox"/> DEMOTION TO (Class Title): (Department/Division) <i>SSM</i>	
12. EFFECTIVE DATE: FROM: <i>5-28-98 TO 6-15-98</i> ¹²⁰ THRU: <i>7-15-98 TO 8-8-98</i> ¹²⁰	
13. Number of work hours suspended: 240 Working Hours	
14. EMPLOYEE STATUS IN PRESENT CLASSIFICATION (Confirm employee's correct status with Personnel Records):	
A) <input checked="" type="checkbox"/> Regular (completed probation); ENTITLED TO APPEAL RIGHTS	C) <input type="checkbox"/> Probationary in this class, but completed probation in lower class; ENTITLED TO APPEAL RIGHTS IN LOWER CLASSIFICATION
B) <input type="checkbox"/> Probationary; time in this class, combined with previous class, exceeds 12 months; ENTITLED TO APPEAL RIGHTS	D) <input type="checkbox"/> Probationary in this class, and combined with previous class, does not exceed 12 months; NO APPEAL RIGHTS
E) <input type="checkbox"/> Other	

15. APPEAL PROCEDURES: SEE REVERSE SIDE

16. EXPLANATION OF ACTION

See Attachment

This notice has 2 attached page(s)

ENDORSEMENTS			
17. Supervisor <i>[Signature]</i>	18. Division Head <i>[Signature]</i>	19. Department Head <i>[Signature]</i>	
20. Law Dept. <i>[Signature]</i> 5/20/98	21. Personnel Dept. <i>[Signature]</i> 5/21/98	22. City Manager (Delegated to Dept. Head) <i>[Signature]</i>	
23. SERVICE OF NOTICE: <input checked="" type="checkbox"/> Personally - Date Served By Whom: <i>SGT. RON HENRY 4984</i>		<input type="checkbox"/> Certified Mail, return receipt requested Date Mailed:	
24. CIVIL SERVICE BOARD:			

- Distribution:
- Employee
 - Department (Original)- Send to Fiscal Management
 - Personnel (2 Copies) - Send to Fiscal Management

Pursuant to the provisions of Personnel Rule No. 19, you are hereby notified that you are suspended, without pay, for 240 working hours for violations of Personnel Rules Nos. 21b1, 21b3, 21b12, 21b16, and 21b18.

This is the result of an incident that occurred on November 19, 1997, at approximately 1719 hours. You were investigating a call of found property at [REDACTED]. While there, you removed a bag containing pornographic video tapes and miscellaneous drugs/drug paraphernalia. When interviewed about the incident after a citizen's complaint was lodged, you lied about removing the adult video tapes during two separate interviews. During the course of the investigation, you not only made false statements, but provided false written statements in the form of a memorandum. You subsequently admitted to taking the video tapes and miscellaneous drugs/drug paraphernalia and improperly disposing of them in a trash dumpster. Your actions violated the following:

General Order B-2.1.C(14) - Appropriating any lost, found, stolen, departmental, or evidential property.

General Order B-2.1.C(6) - Relating a false, deceptive or misleading account of an incident or fact at issue in an investigation or other matter of concern to the department.

General Order B-2.1.C(15) - Falsification of reports, departmental forms, records or communications.

Operations Order D-6.1 - Responsibility for Property - Employees will be responsible for the disposition of any property coming into their possession during the course of their duties. (See Operations Order D-9 for information regarding the release of property). Employees will impound

all property that comes into their control during the course of their shift prior to the end of that shift.

Your disciplinary and performance history were considered in determining the length of suspension. Any future infraction will result in further disciplinary action, up to and including dismissal.